

Doctoral College Handbook 2023-24: Faculty of Biological Sciences

Faculty and School Structure

The Graduate School within the Faculty of Biological Sciences operates as an integrated Graduate School and supports all Postgraduate Researchers within the Faculty. There are three Schools within the Faculty of Biological Sciences: School of Biology (SBIO), School of Biomedical Sciences (SBMS) and School of Molecular and Cellular Biology (SMCB).

Across the Schools there are four Interdisciplinary Research Themes: Resilient Biosystems, Healthy Living, Biotechnology and Discovery Bioscience

In addition, many of our Postgraduate Researchers work on inter-disciplinary projects with co-supervision across Faculties such as Medicine and Health, Earth and Environment and Engineering and Physical Sciences.

Contacts

Please get in touch with your Graduate School for any queries you may have related to your time at the University. This may include questions about support services, discussing any changes you need to make to your studies, guidance and procedures, University services, etc. If you have a question and you are not sure who to ask, your Graduate School is the best place to start, and the staff will be more than happy to help with your query.

If you want to get in touch with your Graduate School, you can email them using the Graduate School office email address below. You are also welcome visit your Graduate School team in person.

Faculty Graduate School: fbsfmhgso@leeds.ac.uk

Graduate School office location and opening hours: Room 7.82, Irene Manton Building, Faculty of Biological Sciences. The team are based on campus on a Tuesday and Wednesday each week and are available for face-to-face meetings. The team are also available for TEAMS meeting all week. Please contact the Graduate School on fbsfmhgso@leeds.ac.uk to arrange an appointment.

Head of Graduate School: Professor Ronaldo Ichiyama

Deputy Director of Postgraduate Research Studies (DDPGRS): The name of your DDPGRS is shown on your GRAD record. If you have any queries with this, please contact the Graduate School on fbsfmhgso@leeds.ac.uk

Online resources

The Faculty of Biological Sciences has an organisation on Minerva which holds lots of useful information for throughout your research degree. You will be automatically added to this organisation when you start. You can access this at: https://minerva.leeds.ac.uk/ultra/organizations/422288_1/cl/outline

PG Reps

PGRs are represented on Faculty Graduate School Committee by representatives recruited from each School within the Faculty of Biological Sciences. The PGR reps participate in discussions and meetings to enhance the PGR experience and are encouraged to consult fellow PGRs in order to make sure that a wide variety of opinions are represented. You can contact the Faculty of Biological Sciences PGR reps on fbspgrep@leeds.ac.uk.

Faculty and School PGR Facilities

You will already be aware of the large-scale research facilities available to you during your programme of study. In addition to these there is a large Social Area on Miall Level 7 for staff, students and Postgraduate Researchers.

There is also a Faculty Well-being room – the primary purpose of this room is to facilitate feeding babies; rest for pregnancy related, disability purposes or health or medical conditions; Taking medication. For more information, please see the user guide on the [FBS HR Intranet](#).

Taught Elements of your Research Degree

If you are on a research degree programme with a taught element you should familiarise yourself with the [Code of Practice on Assessment](#)

School/Faculty Specific Deadlines

For PGRs in the Faculty of Biological Sciences there will be an additional academic report to submit alongside your First Formal Progress Report. This will be in the style of either a Trends Style Review or Grant Proposal and should be submitted at 4 months.