Checklist for providing feedback on flagged work

## Before Marking

* 1. Is the work *flagged*?
	2. Are you aware of the potential manifestations of disability in written work?
	3. Is technical accuracy in written expression explicitly stated as a learning outcome or core competency in the marking criteria?

## Marking

* 1. If technical accuracy is NOT a learning outcome:
		1. Skim read to gain overview of knowledge, ideas and understanding
		2. Mark against content: knowledge, ideas and understanding
		3. Ignore weaknesses in writing skill e.g. spelling, grammar and punctuation
		4. Consider and provide appropriate feedback
	2. If technical accuracy IS a learning outcome:
		1. Mark as standard
		2. Consider and provide appropriate feedback

## Giving Feedback

* 1. Be positive: state what has been done well
	2. Be constructive: explain what is required
	3. Write legibly, typing wherever possible, using plain English
	4. Be sensitive
	5. Annotate papers and provide a key if coding different types of error
	6. Make clear that any comments on language use are to support skills development and indicate where / if this has affected marks
	7. Offer verbal feedback in addition to written comments
	8. Set comments against marking criteria and learning outcomes