Checklist for providing feedback on flagged work

## Before Marking

* 1. Is the work *flagged*?
  2. Are you aware of the potential manifestations of disability in written work?
  3. Is technical accuracy in written expression explicitly stated as a learning outcome or core competency in the marking criteria?

## Marking

* 1. If technical accuracy is NOT a learning outcome:
     1. Skim read to gain overview of knowledge, ideas and understanding
     2. Mark against content: knowledge, ideas and understanding
     3. Ignore weaknesses in writing skill e.g. spelling, grammar and punctuation
     4. Consider and provide appropriate feedback
  2. If technical accuracy IS a learning outcome:
     1. Mark as standard
     2. Consider and provide appropriate feedback

## Giving Feedback

* 1. Be positive: state what has been done well
  2. Be constructive: explain what is required
  3. Write legibly, typing wherever possible, using plain English
  4. Be sensitive
  5. Annotate papers and provide a key if coding different types of error
  6. Make clear that any comments on language use are to support skills development and indicate where / if this has affected marks
  7. Offer verbal feedback in addition to written comments
  8. Set comments against marking criteria and learning outcomes