

<u>Things to look out for</u>	<u>Location on GRADUATION CERTIFICATE</u> (Please refer to sample certificate)	<u>Chinese Symbol</u>
Student Name	Top left, under Graduation certificate header	Usually only 2 or 3 characters
Female	Top Line, after name.	女
Male	Top line, after name.	男
Graduation Certificate	Main large text on certificate.	毕业证书
Undergraduate 'Benke' Symbol	(See Point E2)	本科
Date	Chinese Date (1) should be bottom left, English date is within the certificate number on the bottom left (see underlined).	103041200805002534 二〇〇八年 六 月 三十 日
Institution Code	First 5 digits of certificate number	103041200805002534
Student ID	Random numbers assigned to the student. Last few digits of the certificate number.	103041200805002534
Major/Course/Degree title	The first 2 symbols of this section specify the major. (See point C2) (underlined)	四 年制本科学习
Photo	Top right corner of the page. This should either be scanned or dry-sealed.	
Institution Name	Varying number of characters depending on the institution name. (See point D3)	南通大学
Certificate Layout	Landscape, A4. Signature should be dark blue.	

Graduation Certificate

Gender 普通高等学校

毕业证书

Photo

学生 潘晨寅 性别男, 一九八六年三月十一日生, 于二〇〇六年九月至二〇〇八年六月在本校 英语(外贸) 专业
(专科起点本科学习)

四年制本科学习, 修完教学计划规定的全部课程, 成绩合格, 准予毕业。

校名: 南通大学 校(院)长:

证书编号: 103041200805002534 二〇〇八年六月三十日

D3

Date

<u>Things to look out for</u>	<u>Location on Bachelor's Degree Certificate</u>	<u>Chinese Symbol</u>
Bachelor degree	First four symbols on header, also replicated here further down at point B	学士学位
Student Name	Top left, under Bachelor certificate header	Usually only 2 or 3 characters
Female	Top Line, after name.	女
Male	Top line, after name.	男
Undergraduate Symbol	Always first symbol on header (see point A) <i>This character changes depending on the level of study.</i>	学
Date	Chinese Date (1) should be bottom left, English date is within the certificate number on the bottom left (see underlined).	1. 二〇〇八年六月三十日 2. 证书编号:1030442008002500
Institution Code	First 5 digits of certificate number	:1030442008002500
Student ID	Random numbers assigned to the student. Last few digits of the certificate number	:1030442008002500
Major/Course/Degree title	The first 2 symbols of this section specify the major. (See point C) (underlined)	专业完成了本科学习计划,业已
Photo	Should be aligned centrally on the right, i.e. not in the top corner. This should either be scanned or dry-sealed.	
Institution Name	Varying number of characters depending on the institution name. The same letters should be repeated the same further down (underlined) (See point D)	D1. 1986年3月11日生。在 <u>南通大学</u> D2. <u>南通大学</u>
'Benke' or 'undergraduate'	Two symbols indicating undergraduate level known as 'Benke'. (See point E)	本科
Route to university	These symbols indicate the mode of study and route to the university. We know the symbols across mean 'normal'.	普通
Certificate Layout	A pale green background indicates undergraduate level. <i>Each level has a different colour.</i> This certificate should be A4 landscape. Signature must be dark blue ink.	

Example Bachelor's Certificate

A

Gender

B

D2

D1

Date

学士学位证书

潘晨寅，男，1986年3月11日生。在南通大学

英语(外贸)专业完成了本科学业计划，业已

毕业，经审核符合《中华人民共和国学位条例》的规定，授予文学

学士学位。

南通大学

校长

学位评定委员会主席

证书编号:1030442008002500

二〇〇八年六月三十日

(普通高等教育本科毕业生)