

PROGRAMME APPROVAL GROUP (PAG)

Terms of Reference

1. To consider the approval of:
 - i) new taught programmes of study
 - ii) major amendments to taught programmes of study
 - iii) new modules
2. To ensure that new and amended programme of study:
 - i) comply with the principles of the Leeds Curriculum
 - ii) provide an appropriate developmental learning experience and that each level of study complies with the Framework for Higher Education Qualifications (FHEQ)
 - iii) have learning outcomes appropriately aligned to the assessment methodology
 - iv) comply with any relevant benchmark statement/s
 - v) have been appropriately informed by the views of an external subject specialist
 - vi) are appropriately resourced
 - vii) have market viability
 - viii) comply with any additional policy requirements (e.g., for collaborative, flexible and distributed learning, study abroad, placement, professionally accredited programmes of study etc)
3. To ensure that new modules:
 - i) provide an appropriate developmental learning experience
 - ii) are at an appropriate level in relation to the FHEQ
 - iii) have learning outcomes appropriately aligned to the assessment methodology
 - iv) are appropriately aligned to a discovery theme (for discovery modules)
 - iv) are appropriate resourced

Constitution:

The Pro Dean Student Education or Nominee (Chair)

A representative of the Quality Assurance Team (Secretary)

The Directors of Student Education within the Faculty

The Faculty Education Service Manager and the Faculty QA Function Lead

The Faculty Finance Manager

The Faculty Marketing Manager

An academic representative external to the Faculty

A student representative

Co-opted members (to be agreed on a meeting by meeting basis depending upon the nature of the proposals presented)

(The consideration of inter-Faculty proposals will be undertaken by a Group specifically convened for the purpose, the constitution of which to be agreed by the relevant Pro Deans Student Education).

Reporting:

The Group will report to Faculty Taught Student Education Committee/s and programme approvals will be reported to Taught Student Education Board for endorsement.

QAT/October 2015

