SSCC permit a finalist student a further first attempt.

The school must inform the student.

The student must indicate in writing their intentions.

Accept or not

Accept

Declines

The student chooses to accept the first attempts, the school must update the Progression Tool and send the report to Exams and Progress team before the deadline to apply for Carried Modules, shown on the Timeline of Events.

Exams and Progress team receive the report and update Banner accordingly. Removing the award and flagging the modules to be taken as first attempts.

The Events team is notified that this student will not be attending the graduation ceremony.

The student details are captured for the creation of exam timetable.

The student chooses to not accept the first attempts, the marks stand as are and the award is made, if necessary.

The school must set a deadline for the student to confirm in writing, their intentions.

The student must be made to understand that to accept the first attempt they are agreeing to the removal of their original mark. If they fail to achieve as good a mark at the first attempt they cannot reclaim their original mark.

Accept

Declines

The school must inform the student.

The student must indicate in writing their intentions.

Accept or not

Accept

Declines

The student chooses to accept the first attempts, the school must update the Progression Tool and send the report to Exams and Progress team before the deadline to apply for Carried Modules, shown on the Timeline of Events.

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Exams and Progress team receive the report and update Banner accordingly. Removing the award and flagging the modules to be taken as first attempts.

The Events team is notified that this student will not be attending the graduation ceremony.

The student details are captured for the creation of exam timetable.

Timeline of Events
http://ses.leeds.ac.uk/info/21600/programme_support/1017/timelines_for_programmes_and_assessment

Students do not have to apply online for first attempts. However schools must inform Exams and Progress team before the deadline to apply for Carried Modules, shown in the Timeline of Events. If the schools cannot meet the deadline then the student must indicate their intention online, before the deadline.

First attempt process for finalist students in September

Students do not have to apply online for first attempts. However schools must inform Exams and Progress team before the deadline to apply for Carried Modules, shown in the Timeline of Events. If the schools cannot meet the deadline then the student must indicate their intention online, before the deadline.