

**UNIVERSITY OF LEEDS  
SCHOOL OF MEDICINE**

**UNDERGRADUATE ADMISSIONS POLICY  
2020**

This document outlines the School of Medicine Admissions Policy for 2020 entry. It supports the admissions principles and policies of the University of Leeds, as outlined in the [University of Leeds Undergraduate Admissions Policy](#) and should be considered alongside this document. This policy will be reviewed on an annual basis.

The School of Medicine Undergraduate Admissions Policy applies to the six year Gateway to Medicine programme of study. UCAS Code A101. This is a widening programme that is for UK students and is targeted at widening participation students.

### **1. Principles**

The School of Medicine ensures that the selection process provides due consideration for applicants who apply by the relevant closing date. All selection decisions are made on the basis of merit and the ability of each applicant to meet the academic and non-academic criteria for admission to the relevant programme of study. Applications will be considered holistically and contextual factors, such as educational or socio-economic background, may be considered in this process.

### **2. Selection principles**

The School of Medicine will treat all applicants fairly and not discriminate unlawfully on grounds of their age; disability; sex; gender reassignment; pregnancy or maternity status; race; religion or belief; or sexual orientation. The School of Medicine is committed to developing a socially and culturally diverse student community and therefore encourages applications from all backgrounds, and utilises contextual data within the decision-making process.

The University operates a policy of Dignity and Mutual Respect, which all staff, students and third parties, including prospective students, are expected to abide by. The University reserves the right to withdraw an application if behaviours are deemed to have contravened this policy. This policy can be found within the [Equality Policy Unit's](#) webpages.

In the School of Medicine, the Head of Admissions, Deputy Director for MBChB Admissions and Admissions administrative staff co-ordinate and manage the admissions process. They determine the entry criteria and selection procedures in consultation with the Admissions Committee and Faculty Taught Student Recruitment Committee, provide information to prospective applicants, assess applications, make offers and communicate with applicants during the application cycle.

The Gateway to Medicine programme allows for progression onto the MBChB which is a course based on professional values and core themes with the aim of producing tomorrow's doctors. We select on both academic and non-academic criteria. These are underpinned by Health Education England's mandate for medical schools to select students with values and behaviours aligned with the NHS. A copy is available at

[https://www.hee.nhs.uk/sites/default/files/documents/VBR\\_Framework%20March%202016.pdf](https://www.hee.nhs.uk/sites/default/files/documents/VBR_Framework%20March%202016.pdf).

Further information on the non-academic attributes can be obtained from the Medical Schools Council “Statement on core values and attributes to study medicine 2014”. It states that “medical schools in the UK aim to prepare students for practice in the NHS and therefore they are looking for students who have the potential to become good doctors.” It is available at

<https://www.medschools.ac.uk/media/2542/statement-on-core-values-to-study-medicine.pdf>.

Appendix 1 covers a common statement from the Medical Schools Council and General Medical Council regarding registration and postgraduate training.

### **3. Application process**

#### **3.1 How to apply**

All full-time undergraduate applications must be made through the online Universities and Colleges Admissions Service ([www.ucas.com](http://www.ucas.com)) by 15<sup>th</sup> October.

The School of Medicine will not normally accept applications after the initial UCAS closing date and does not normally participate in the UCAS Extra scheme.

#### **3.2 Widening Participation**

The School of Medicine is committed to developing a diverse student community and our admissions processes are implemented in line with both University policy and the Access and Participation Plan, which sets out our strategy and objectives in relation to widening participation.

We are committed to identifying all applicants who have the potential to succeed at the University of Leeds. Applicants who meet two or more of the following criteria are eligible to apply for the Gateway to Medicine Programme:

- From a household with an annual income of £25,000 or below OR in receipt of 16-19 Bursary Fund or Discretionary Learner Support with income threshold of £25,000, OR in receipt of free school meals during their GCSE studies
- In the first generation of their immediate family to apply to higher education
- Attends, or has attended, a school which achieved less than the national average Attainment 8 score at GCSE
- Studies disrupted by circumstances in their personal, social or domestic lives
- Live in a geographical area with low levels of progression onto higher education
- Living or grew up in public care.

This programme is not appropriate for applicants who already hold a Higher Education qualification or those taking an Access to Higher Education or foundation qualification.

#### **3.3 Deferred applications/ gap year**

The School of Medicine will accept applications for deferred entry. We welcome applications from applicants who are intending to undertake a gap year. We

encourage such applicants to make use of the personal statement section of the application form to explain their reasons for taking a gap year.

Applicants who wish to defer following the submission of their application may be required to do so prior to the confirmation of a place. Please contact the school admissions team for details. English language qualifications must also be valid at the revised start date.

Applicants may normally apply for deferred entry for one academic year only. If an applicant wishes to defer again, they must reapply and contact the school admissions team.

### **3.4 Re-sits/ re-applications**

The School of Medicine will accept applications from applicants who have re-submitted applications. Re-applications from those that have achieved the required grades at first attempt will be assessed in competition with all the other applications.

Applications from applicants re-sitting exams are only likely to be successful in exceptional circumstances. Well supported contemporaneous documentary evidence of any extenuating circumstances is required. Applications will not normally be considered from those undertaking a third attempt at an academic entry qualification.

Applications will not normally be considered from those who have been required to withdraw from study at this or any other centre of higher education or who have chosen to terminate their studies early.

### **3.5 Early examinations**

The School of Medicine recognises that some applicants may have studied a more flexible curriculum, where they have been able to progress through their educational development at an appropriate rate according to their ability, this may be as early GCSEs or A-levels (or equivalent) across three years.

Typically we would expect applicants to have completed three A-levels (or equivalent) in one sitting. If this has not been the case, then we advise the school provides further information as to reasons for this within the academic reference section of the application form.

### **3.6 Listing qualifications**

Applicants should ensure that all qualifications and grades are listed clearly on the relevant section of the application form. This allows admissions staff to gain an understanding of the applicant's full profile and make a holistic decision on the application.

AS results will be used as part of the selection process for this course, it is vital that all results known are provided on the application form. We are aware not all schools cash in their AS results, where this is the case we will consider GCSE results in their place.

We recognise that some A-level students will no longer sit AS levels. This group will not be disadvantaged in the decision making process at Leeds.

### **3.7 Transfers from Courses other than Medicine**

Candidates who are required to withdraw from another programme will not be considered.

The School of Medicine will not accept applications from applicants who wish to transfer to the MBChB programme from other undergraduate programmes at the University of Leeds or elsewhere. Applicants are expected to complete their course before commencing on the Gateway programme i.e. they may apply either after graduation OR during the final year of study.

### **3.8 External transfers**

The School of Medicine will not accept applications from applicants who wish to transfer onto one of our courses from other institutions. Please see 3.7.

### **3.9 Advanced Entry**

There is no opportunity for advanced entry onto this programme, applicants who think that they are eligible for direct entry onto the MBChB programme should apply for the A100 course.

### **3.10 Former students of the University**

The University of Leeds welcomes applications from candidates who have previously studied at this institution. Where appropriate, such candidates may be able to apply for Advanced Entry (see 3.9 above). Graduates should apply to the A100 course rather than this programme of study.

Applications from candidates who have been permanently excluded (expelled) from the University for disciplinary reasons, those who have been excluded under the Referred Student Procedure or for reasons of misconduct or fitness to train in a professionally-regulated discipline will be rejected. Applicants should contact the school for further information.

### **3.11 Joint Honours applications**

The University of Leeds offers the most varied selection of two-subject degrees in the country. The MBChB does not form a component of any joint honours programme of study, but for the current range of Joint Honours courses offered by the University of Leeds please refer to our [Coursefinder webpage](#)

### **3.12 Extended degrees**

Where applicants do not have the formal qualifications for immediate entry to this Gateway programme, progression to the MBChB may be possible through one of the University's other extended degrees with foundation year. Please see the [Lifelong Learning Centre website](#) for details.

### **3.13 English language requirements**

Teaching, assessment and student support will take place in English, unless otherwise stated. For this reason the University and the academic school must be confident that candidates have the proficiency in English language necessary to succeed on the chosen course.

Proof of English Language proficiency will be required and minimum levels and approved tests for the School of Medicine are detailed below:

- Cambridge Proficiency of English: grade B
- IELTS: 7.5 including 7.5 in Spoken English

All applicants require a minimum level of English in order to meet our matriculation standards. Applicants may require an additional English language qualification to gain entry to the University of Leeds. Such applicants will be made an offer which is conditional on successful completion of one of the approved tests, or one of the University of Leeds pre-session English language courses. A list of applicants who are not required to undertake further English language tests can be found in appendix B of the University's undergraduate admissions policy.

Certain qualifications, e.g. IELTS, have a 2 year validity period and must be valid at the commencement of studies.

### **3.14 CAS statement, ATAS and Tier 4 visa**

This programme is not open to international applicants.

### **3.15 Mature applicants**

Mature students, those who will be over 21 at the point of entry, wishing to study on a full-time basis should apply using standard application procedure (see [section 3.1](#)). Applicants are assessed on the basis of their application form, as detailed in [section 4](#). A multiple mini interview will be carried out, in line with all other applicants, to assess the non-academic attributes required to study medicine.

Support is available through the Lifelong Learning Centre (LLC) and includes pre-entry advice, guidance and preparatory courses for adults, developing academic skills before entry and information on a range of issues relevant to such applicants. For further details, contact [lifelonglearning@leeds.ac.uk](mailto:lifelonglearning@leeds.ac.uk), phone 0113 343 3212 or see [www.llc.leeds.ac.uk](http://www.llc.leeds.ac.uk).

### **3.16 Part-time applicants**

Due to the nature of the MBChB programme, we regret that we are unable to accept applications from students wishing to study part-time.

### **3.17 Age and Safeguarding**

The University recognises that someone's age (if under 18) or safeguarding position may need to be taken into account. For full details of the University policy please see the University [Safeguarding Policy](#).

Applicants will have to be 18 years of age or over by the time that they commence the course.

### **3.18 Disabled applicants**

The School of Medicine welcomes applications from disabled people<sup>1</sup>. The University will make appropriate adjustments, with the aim of ensuring that disabled

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<sup>1</sup> The University is committed to the social model of disability and in line with the definition under the Equality Act 2010 defines a disabled person as someone with a physical or mental impairment which is long-term (lasting 12 months or more) and which has a substantial

applicants have full and equal access to our admissions procedures and courses. Information about disability is not used when considering an applicant's academic eligibility for their chosen course. It is reviewed in order to identify any potential study-related support requirements and eligibility for disability-related support funding, so that the University can ensure the applicant is supported effectively on the course.

Applicants are invited to indicate their disability status on their application form and we strongly encourage applicants to declare any disability so that reasonable adjustments and/or other support requirements can be made/considered. The University will always aim to make appropriate adjustments for disabled applicants. However, applicants who choose not to declare their disability should be aware that, without the knowledge it may be more difficult, or in rare cases impossible, for the University to provide support and/or make the reasonable adjustments. Disabled applicants are also advised to contact the University's Disability Services team (part of the University's Student Education Service) once an application has been submitted, to discuss any support requirements they may have in relation to the course for which they have applied. Disability Services can be contacted at [disability@leeds.ac.uk](mailto:disability@leeds.ac.uk).

If any applicant feels that their disability has meant that they have faced exceptional circumstances which should be taken into account by the University when considering their application, they should refer to section 4.15 of the [University's Undergraduate admissions policy](#).

The admissions process is covered by the University's Policy on Equality and Inclusion which is available from the [University's Equality Policy Unit](#).

The Higher Education Occupational Physicians/Practitioners outline the standards of medical fitness to train. These standards are defined by the General Medical Council and the Department of Health [http://www.heops.org.uk/uploads/1521730794HEOPS\\_Medical\\_Students\\_fitness\\_standards\\_2015\\_v12.pdf](http://www.heops.org.uk/uploads/1521730794HEOPS_Medical_Students_fitness_standards_2015_v12.pdf)

### **3.19 Applicants with a health-related issue or other mitigating circumstances**

The University of Leeds [Undergraduate Admissions Policy](#) details our policy concerning applicants with a health related issue or additional support needs. The School sees health-related issues<sup>2</sup> as being distinct from disability-related issues, although, of course, in some cases, a disabled applicant may also have a health-related issue.

If a candidate feels that any disability, prior ill-health –or personal circumstances other than ill-health (for example, bereavement or other difficult home or family circumstances) –may have affected their **previous** education, or may have affected the grades they received in past examinations, then they are welcome to contact the School to discuss this further. All formal requests for mitigating circumstances to be taken into account in the admissions process should be supported by a full declaration about the nature of the circumstances.

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impact on that person's ability to carry out normal day-to-day activities. The definition of disability includes long-term medical conditions such as cancer, HIV/AIDS and MS (in each case from the point of diagnosis) and may include epilepsy, diabetes, Chronic Fatigue Syndrome/ME amongst others.

<sup>2</sup> Which are not classed as a disability.

Where these circumstances are affecting or have affected **current** studies the correct course of action would be to notify the relevant exam board of the circumstances. Whilst the applicant is welcome to notify (via a verified statement) the relevant admissions office of the circumstances, the University will assume that the relevant exam board will take the circumstances into consideration and any mitigating circumstances have been taken into account in the final grades. These final grades are what will be used when making a decision.

Candidates who attend for the interview are indicating that they are fit to be interviewed. If a candidate has mitigating circumstances which they feel will affect their performance at interview they should inform the Admissions team prior to the start of the interview as these cannot be taken into account retrospectively.

### **3.20 Guidance for trans applicants**

Applicants who do not wish to disclose their trans status to the faculty/school admissions team for a course of study but require their status to be changed should contact [study@leeds.ac.uk](mailto:study@leeds.ac.uk) and the team will be able to support the applicant through the process. The University will be required to carry out identity checks as part of the registration process, and/or taught admissions staff may be required to advise the relevant Faculty Admissions Manager of a status change in order to facilitate removal of any previous documentation. This process will be undertaken confidentially and with sensitivity. Full guidance to support trans staff and students can be found on [Equality Policy Unit website](#).

### **3.21 Support of applicants who are pregnant**

In line with the University policy on support for students who are pregnant or have young children (available from the [Equality Policy Unit website](#)), applicants who are pregnant are advised to inform their Admissions Tutor/Officer at an early stage. This is so that consideration can be given to appropriate support being available from the start of their course.

### **3.22 Criminal convictions**

The University has a [policy statement on students with criminal records](#). This policy includes applicants seeking admission. It should be noted that if an applicant or offer-holder is required to disclose a criminal offence and fails to do so this will generally be considered a very serious matter and is likely to lead to their application being rejected, their offer being withdrawn or, if they have registered as a student, to their registration at the University being revoked. Having a prior criminal record will not necessarily prevent an applicant from joining the University; this may depend, for example, on the nature, timing and relevance of the criminal offence in question. The University may request further information about the nature or context of an applicant or offer-holder's criminal record.

Where indicated in the prospectus or on the University's website, specific courses may involve regular access to children and/or vulnerable adults, and applicants may be required to undertake with satisfactory results, certain checks with the Disclosure and Barring Service. The University will send further instructions as part of the admissions process where this is the case.

The School of Medicine is obliged to refuse admission to applicants for certain courses which are regulated by national or statutory bodies where enhanced Disclosure and Barring Service (DBS) checks reveal prior criminal behaviour giving rise to concern for the protection of the public.



## **Section 4: Admissions requirements**

### **4.1 Admissions intake**

The programme will take 24 students for entry in 2020 and 44 in 2021. Students who meet the academic requirements for the programme in course and end of year assessments will automatically progress onto the MBChB (A100) course.

### **4.2 Competition for places**

The programme will commence in 2020, competition ratios for similar programmes of study can be found in the Medical Schools Council Entry Requirements booklet.

### **4.3 Selection process**

All applications must be made online through the Universities and Colleges Admissions Service ([www.ucas.com](http://www.ucas.com)). Academic grades normally form only one part of the final decision and the following sections give examples of how applicants may demonstrate that they have the skills, knowledge and attributes that we consider will enable them to become successful students on our degree courses. Applicants will be considered holistically to ascertain the likelihood of them benefitting from academic opportunities offered at the University, and their potential to succeed on their chosen course. Contextual factors, such as educational or socio-economic background, may be considered in this process.

The selection criteria will be applied ensuring that we treat all students fairly and not discriminate unlawfully on grounds of their age; disability; sex; gender reassignment; pregnancy or maternity status; race; religion or belief; or sexual orientation.

The admissions process is covered by the University's Policy on Equality and Inclusion which is available from the [Equality Policy Unit website](#).

### **4.4 Academic entrance requirements**

The School of Medicine welcomes applications from applicants studying a range of Level 3 equivalent qualifications where students have the potential to succeed on their chosen degree course.

The School of Medicine formulates offers based on the profile presented and holistic consideration of the individual. Requirements may vary from the minimum/guideline qualification equivalencies set out in Appendix A of the University Admissions Policy to ensure candidates are suitably prepared for study on their chosen course.

This document describes our academic entrance requirements in terms of the most commonly offered qualifications - GCSEs, AS-levels and A-levels. There are a number of acceptable alternative qualifications such as the International Baccalaureate which may be offered in their place.

Please see Appendix 2 for a brief guide to the range of qualifications that we consider. A more extensive list is available in the policy document "Acceptable qualifications" which can be downloaded from our website or contact our admissions team if you have specific queries.

All applicants must offer the following:



## **GCSE Subjects**

We expect applicants to have obtained a substantial number of GCSE passes, at a high standard. At least 6 grade C's or 6 level 4's must be offered including the following:

- English Language
- Mathematics
- Dual/Double Science, or Science and Additional Science, or Chemistry and Biology

These are the minimum entry requirements for Leeds; applicants should be aware that admission is highly competitive and the majority of applicants will have qualifications well above this standard.

The School of Medicine does not accept Level 2 Functional Skills English in lieu of GCSE English.

## **A2 Subjects (or equivalent)**

Our standard offer is BBC including Chemistry or Biology at B grade. Physics or Maths must also be offered if Chemistry is not taken. We welcome General Studies and Critical Thinking as a fourth A2 but they do not typically form part of our offer. Certain combinations are not acceptable, specifically:

- Chemistry with Biology and Human Biology
- Chemistry with Mathematics and Further Mathematics

Applicants predicted ABB or greater should apply via the Access to Leeds route to the A100 course. Those taking a fourth A2 subject will not be at an advantage over those taking three. We do not rate A\* as being any higher than A i.e. we will not accept A\*A\*B instead of AAA

### Scottish Highers

BB at Advanced Higher including Biology or Chemistry, and BBBBC at Standard Level. Applicants with achieved or predicted Advanced Higher grades of AA, are not eligible for this course.

### International Baccalaureate (IB) Diploma

29 overall including 5 at Higher Level in Chemistry. Applicants with predicted or achieved grades of 33 overall including 16 at Higher Level are not eligible for this course.

## **BMAT**

Applicants will be required to take the Bio-Medical Admissions Test (BMAT). This is a 2-hour written test which consists of three sections: Section 1: Aptitude and Skills, Section 2: Scientific Knowledge and Applications, Section 3: Writing Task.

All applicants for the MB ChB course are required to take BMAT in either September or November each year. The result from first sitting only will be accepted. Applicants can either take the test at their own school or college, or at one of BMAT's open centres worldwide.

Further details are available on the BMAT website ([www.bmat.org.uk](http://www.bmat.org.uk)). The scores will be scrutinised when selectors consider the rest of the application alongside the personal statement, academic background and referee's statement.

Entrance requirements may be reviewed and amended at the end of an admissions cycle based on the performance of the previous year's cohort.

#### **4.5 Personal statement advice**

The personal statement of the application form and is an important part of the selection process. The personal statement of the UCAS form helps applicants to communicate their non-academic attributes that are important in a career in medicine which will then be assessed at interview. Accurate spelling and grammar are of paramount importance. It is essential that applicants take this opportunity to demonstrate their enthusiasm and aptitude for the academic subject.

#### **4.6 Interviews**

All applicants who are successful in the initial stages of the selection process will be invited to interview. All interviews will take the form of the Multi Mini Interview (MMI). Further information can be found in Appendix 4 or on our website.

Some applicants (for example, disabled applicants, applicants who are pregnant, etc.) will require adjustments at interview (for example, a sign-language interpreter or an adjustment to the interview process) to provide them with full and equal access to the process. The Admissions team is responsible for making reasonable adjustments where possible. The University's Disability Services team should be consulted for further advice or information regarding disability related adjustments contact [disability@leeds.ac.uk](mailto:disability@leeds.ac.uk) and the Equality Policy Unit for advice on other adjustments contact [equality@leeds.ac.uk](mailto:equality@leeds.ac.uk).

#### **4.7 References**

We carefully consider the reference provided on the UCAS form. Any details of extenuating circumstances should be highlighted. Please work with your referee when they are writing your reference to ensure they include as much appropriate information as possible and direct them to the guidance on the UCAS site ([www.ucas.com/advisers/online/references](http://www.ucas.com/advisers/online/references)).

If you wish to submit any documentation regarding extenuating circumstances this must be done at the time of application. Failure to do this will result in this information not being taken into account. Submission should be by email to the Admissions team at [ugmadmissions@leeds.ac.uk](mailto:ugmadmissions@leeds.ac.uk).

### **Section 5: Offers**

Offers are made on the basis of merit and the ability of each applicant to meet the academic and non-academic criteria for admission to the relevant course. Offers are made based on the information supplied on the application form and performance at interview. The University of Leeds [Undergraduate Admissions Policy](#) gives further detail on the type of offers that are made.

## **5.1 Confirmation**

Each offer is specific to an applicant's individual qualifications and circumstances. Applicants must typically meet the conditions set by the University by 31 August of the application year unless otherwise stated in the prescribed course or professional body requirements, even if the offer is deferred for entry to the following application year. Applicants whose results will not be sent to the University via UCAS are encouraged to send evidence of their results to the school admissions office as soon as possible.

It should be noted that for both the Gateway programme and the MBChB (A100) an unconditional offer means that an applicant has met the academic and non-academic entry requirements but will still be required to meet the health and criminal record checks. If these conditions are not met prior to registration, proof that these checks will be fulfilled during term 1 can be used to confirm a place.

## **5.2 Re-marks**

The School of Medicine may not be able to confirm a place in the upcoming academic cycle following an improved final grade after a re-mark, however applicants may be offered a deferred place or asked to reapply.

## **5.3 Course start date and arrival**

University teaching periods can be found on the [University's Almanac](#), however students may be expected to arrive prior to this date in order to undertake key induction activity. The University reserves the right to refuse admission to those offer holders who arrive after the required start date. Should there be any possibility of a delay to arrival, offer holders should seek advice from the School of Medicine before travelling.

## **5.4 Deferred applicants**

Where a deferred applicant does not meet the conditions of their offer they may not have their place confirmed.

## **5.5 Reasons for unsuccessful applications**

Due to the anticipated volume of applications we may have to reject students who already hold or are predicted lower than the typical academic entry requirement, and also many students who meet the non-academic requirements. The application forms of applicants who are unsuccessful in gaining a place on their chosen course may be passed to the admissions teams for other courses in which the applicant may be interested.

Applicants can be unsuccessful for many reasons and should be aware that the MBChB at the University of Leeds receives far more applications than the number of places available. Applicants who are unsuccessful in gaining a place should, in the first instance, refer to the academic and non-academic entry requirements stated in the relevant Schools Admissions Policy.

## **5.6 Feedback**

The School of Medicine provides feedback to all applicants and does not respond to direct requests.

We will not provide detailed feedback on personal statements or on individual stations or components of the multiple mini interview.

## **5.7 Complaints**

The School of Medicine will consider all applications fairly and effectively in line with the procedures outlined in this document and the University of Leeds [Undergraduate Admissions Policy](#).

Applicants who wish to challenge a decision to reject their application should write to the Faculty Admissions Manager, detailing the nature of their complaint. The complaint must typically be made within 14 days of the decision. Complaints made on behalf of an applicant cannot usually be processed and therefore applicants are advised to contact the Faculty Admissions Manager directly wherever possible. Full details of the complaints procedure can be found in the University of Leeds [Undergraduate Admissions Policy](#).

## **Section 6: Opportunities to visit**

### **6.1 University open days**

The University of Leeds Undergraduate Open Days are usually held in June, September and October and are designed for prospective applicants rather than those who have already been made an offer. Details can be found on our [open day webpage](#).

### **6.2 Applicant visit days**

All applicants who are invited for interview will usually be given a tour of the campus on the day of their interview. Participation is not compulsory and does not form part of the selection process. The School of Medicine regrets that the number of applications received means that we are unable to offer any other form of post-application visit.

## **Section 7: Scholarships & funding**

The University of Leeds currently offers a wide range of scholarships and bursaries that provide funding for students to undertake undergraduate study at the University. Further details can be found on our [webpages](#).

## **Section 8: Contact details**

### **8.1 General pre-application enquiries**

For general enquiries and information relating to courses and admission to the University of Leeds, applicants should contact the Admissions Enquiries Team

Admissions Enquiries  
Telephone - +44 (0) 113 343 2336  
Email - [study@leeds.ac.uk](mailto:study@leeds.ac.uk)  
Web – [www.leeds.ac.uk/undergraduate](http://www.leeds.ac.uk/undergraduate)

## 8.2 Post-application enquiries

Communication with applicants will usually be via UCAS Track and email. It is therefore important that an e-mail address is supplied on the UCAS application that if this changes during the application sequence that the Admissions Team are notified at the address given below.

Admissions enquiries specific to the School of Medicine, MBChB should be made to the following address:

Admissions Team  
Room 7.09, level 7,  
Worsley Building  
University of Leeds  
LS2 9JT  
Telephone: 0113 343 4379/0113 343 7194  
Email: [ugmadmissions@leeds.ac.uk](mailto:ugmadmissions@leeds.ac.uk)

Authored by Gail Nicholls, Head of Admissions School of Medicine, 5<sup>th</sup> August 2019  
Last updated by Anya Wright, October 2019

Date of amendment	Change detail	Section
01/10/2019	Update to Access to Leeds eligibility criteria	3.2