

Postgraduate Research and Operations

Dual and Joint PhD Awards

Section B: Checklists : What is required for a Joint PhD or for a Dual PhD

	Dual Award	Joint Award
This programme is classified as a Collaborative Award	✓	✓
Outline Planning Approval required	✓	✓
Collaborative Agreement required for full approval	✓	✓
Independent site visit required for full approval	✓	✓
Due Diligence Required for full approval	✓	✓
Business Plan Required for approval	✓	✓
Risk Assessment Management Plan required for approval	✓	✓
Supervisor from Leeds must be a member of the supervisory team along with a supervisor from the partner institution	✓	✓
Specified time required for the PGR to be in attendance at Leeds (50% of the candidature to be spent at Leeds; 12 months spent at Leeds if two or more partners involved)	✓	✓
Registered at Leeds for the entirety of the award	✓	✓
Registered at the partner HEI for the entirety of the award	✓	✓
If the partner institution's PhD includes taught components, most commonly this would be in year 1, these should be taken and completed before attendance at Leeds (progression requirement for Leeds). This may have an impact on the sequence of residence at each institution.	✓	
The award follows the standard Leeds rules and regulations for the award of PhD See Code of Practice for Research Degree Candidatures (Note also examinations requirements below)	✓	
The award has its own set of regulations, designed and approved by both institutions in advance of the start of the programme (for Leeds, by Graduate Board and Senate)		✓
Progression Milestones including Transfer agreed specifically for this programme (meeting Leeds requirements as closely as possible) and included in a new set of regulations for the PhD		✓
Supervisions are documented in GRAD along with Training Plan and Progression Milestones	✓	✓
Leeds standard progression milestones to be met	✓	
Thesis Submission and Viva requirements must meet Leeds regulations for PhD	✓	
Thesis submission and viva to be in the English Language	✓	✓
Thesis Submission and Viva requirements approved by Examinations Group specifically for this particular award	✓	✓
Consideration of the proposal by the Graduate School Committee	✓	✓
Consideration of the proposal by PSAG and Graduate Board	✓	✓
Consideration of the proposal by the Collaborations and Partnerships Committee	✓	✓
Regulations for the award of PhD of the partner institution required for development of the new award	✓	✓
Comparison of partner's research degree regulation to be undertaken to ensure compatibility of timing of progression milestones and determine when attendance is logically determined at each institution etc	✓	
Comparison of both sets of regulations to determine a single set of regulations to be agreed by both institutions for this PhD award and to determine when attendance is required at each institution		✓