# REPORT OF STSEC BUSINESS FOR FTSEC MINOR PROGRAMME AMENDMENTS

# School of [XXX]

# [Date of School TSEC meeting or Chair’s Action]

***Examples of minor programme amendments include:***

1. Change to a programme title (when the change is for marketing purposes and does not reflect any changes to programme content, structure or learning outcomes. In these instances the advice of the Faculty’s Marketing Manager should be sought and the title change agreed with the Dean of the relevant Faculty.)
2. Adding or removing optional modules (when these amount to less than 30% of the credit weighting for any one year)

Please note that proposed changes to programmes of study on which students are currently registered (ie changes to be introduced for existing as opposed to future cohorts) require the consent of those students registered on the programme. Read more in [major programme amendments](http://ses.leeds.ac.uk/download/493/major_programme_amendments_policy_pdf).

| Programme title and code*(include all variants/fallback awards/titles)* | With effect from e.g. 2017/18 | Include a brief description of the amendment  | JH – co-teaching Schools advised?Y/N | Catalogue updated? |
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