UNIVERSITY OF LEEDS

RESEARCH STUDENT ADMINISTRATION

Guidance on the Approval Process for New

Integrated Degree of PhD and Master

Including Forms A and B

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Approval of New Integrated Degree of PhD and Master



**Integrated Degree of PhD and Master**

**PROGRAMME MODEL**

**(180 CREDITS PER YEAR)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Integrated degree of PhD and Master** | | | |
| **Year 1** | **Year 2** | **Year 3** | **Year 4** |
| **Masters Programme**  Total of 180 credits for the MSc /MA  These modules will be taken in Years One and Two | | **PhD Thesis** | |
| Year 1 of MSc / MA Programme:  Compulsory &  Optional Subject Specific Modules  (e.g. Total : 90 credits)  Training and Skills Modules | Year 2 of MSc / MA Programme :  Compulsory &  Optional Subject Specific Modules  Master’s Dissertation  (e.g. Total: 90 credits)    Training and Skills Module | Developing the  PhD Thesis  Training and Skills Modules | PhD Thesis  Training and Skills Modules |
| Research | Research |  |  |
| Training Plan | Transfer Process |  | Submit Thesis and Viva |
|  |  |  |  |
| Registration: Postgraduate Research Student | Registration:  Provisional PhD Student | Registration:  PhD Student | Registration:  PhD Student |
|  | Bank Award of Masters Degree |  | Award: Integrated degree of PhD and Master |

UNIVERSITY OF LEEDS

### (FORM A)

### PROPOSAL FOR

### INTEGRATED PHD AND MASTER

### PROGRAMME

|  |  |
| --- | --- |
| **Programme Title:**  Nb: this should be the qualification name that will appear on the degree certificate |  |
| **Programme Manager:** |  |
| **Academic Unit Responsible for the Award:** |  |
| **Collaborating Departments:** |  |
| **Proposed date of introduction:** |  |
| **Admission to the Full Time programme will be in:**  (**please state month**) – [note: module start dates of September] |  |
| **Entrance requirements including English Language requirements (e.g. IELTS / TOEFL):** |  |

Taught Elements:

**Approval must be sought through STSEC and FTSEC**

**See AQST for guidance:** [**http://www.leeds.ac.uk/aqst/approval/programmes.html**](http://www.leeds.ac.uk/aqst/approval/programmes.html)

At least ‘In principle’ approval for taught programme(s) MUST be obtained before a proposal can be considered by Programmes of Study and Audit Group. As well as presenting an outline of the academic content of the programme to be developed the IP Form sets out both the strategic and business case as well as the financial case supporting the proposal.

(Full approval for the taught elements can be sought **in parallel** with research degree programme approval.)

Please attach a copy of the completed ‘In principle’ or ‘full approval’ form <http://www.leeds.ac.uk/aqst/policyprocedures/index-of-forms.html>

|  |  |
| --- | --- |
| Do all Programme(s)/Module(s) included in the proposal already exist?  *(Please ensure that programmes/modules will be available at time of introduction)* | Y/N |

External Review:

|  |  |  |  |
| --- | --- | --- | --- |
| An external review of the programme must be undertaken prior to final approval. The Reviewer should not be anyone linked with the School and in particular should not be a current External Examiner.  *(A template External Review report is provided at the end of this form or follow the link* [*http://www.leeds.ac.uk/aqst/policyprocedures/index-of-forms.html*](http://www.leeds.ac.uk/aqst/policyprocedures/index-of-forms.html) | | | |
| At the time of submission have the proposals been externally reviewed? | Y/N | **Name of Reviewer:** |  |
| Report attached: Y/N | If No, date expected:  DD/MM/YYYY |

School and Faculty endorsement:

|  |  |
| --- | --- |
| Have the proposals been considered and endorsed by Head of School | Y/N |
| Have the proposals been considered and endorsed by Faculty Graduate School Committee | Y/N |

Programme Focus/Description and Outline Structure:

|  |
| --- |
| **Funding**  (to include an assessment of: financial viability; market need; sponsors, faculty strategic interest; adequate resourcing available)  **Focus of programme**  **Brief outline of programme Structure**  Subject Specific Training  Generic & Transferable Skills training  Special features of the programme: |

Student Progression (please note the University requirements for supervisory support):

|  |
| --- |
| **Supervision**  **Please edit / add any additional information as appropriate for the Integrated PhD proposed under each section below**   * Students will be assigned a supervisory team on initial registration * It is recommended that students will have a minimum of 5 formal supervision meetings in year 1 & 2 and it is a requirement that students have a minimum of 10 supervision meetings per year in both year 3 and year 4 * A Training Plan will be discussed and agreed with the supervisory team * Guidance will be provided to students on:   the selection of appropriate specialist modules to support their research focus;  applying their research training to their specialist academic domain;  developing and implementing their research thesis plan   * Supervisors will be provided with training, advice and information about the Integrated PhD programme before undertaking supervision of these students |

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| **Student Progress**  **Please edit / add any additional information as appropriate for the proposed Integrated PhD under each section below**  The Research Project will begin during Year 1 and will continue throughout the 4 years of the programme   * In the first two years of the programme progress will be informed by student achievement in training and skills modules and specialist modules as well as ongoing research activity.   **Year 1**  Students will register as a Postgraduate Research Student and will proceed to undertake the required training and transferable skills and specialised subject modules and research   * Students will follow required training and skills and specialised subject modules as well as research study * At the end of the first year (add name of committee ) will assess the performance of the student on the basis of achievement in the module assessment, required training and other activity. * Any additional information   ***Upon completion of this year candidates are required to undergo a review of their academic progression. Those who have met the required standard will be permitted to proceed to registration as provisional PhD students for year 2.***  **Year 2**  Subject to satisfactory progress students will, in the second year of study, register for Provisional PhD study and will proceed to undertake the required training and transferable skills and specialised subject modules and research  Progress will continue to be monitored and   * Students will have a minimum of 5 formal supervision meetings in year 2 * will be informed by student achievement in training and skills modules and specialist modules as well as ongoing research activity. * Students will be required to work with their supervisor(s) to complete a 6 month progress report at the 18 month point of their candidature.   Students who have been successful in the assessed modules and research components during Year 2 of study, will undergo a **transfer assessment** process at the end of year 2 <http://www.leeds.ac.uk/rsa/policies.html#other>     * Candidates will be required to submit a report which will be reviewed by a transfer assessment panel including oral examination * Any additional information   ***If successful in the assessed modules and transfer process candidates will proceed to full PhD registration in Year 3 of study.***  ***The maximum time for the submission of the thesis is 5 years*, *although the expectation is that students will submit in 4 years***  **Year 3**   * Progress will continue to be monitored through a minimum of 10 supervisory meetings during the year * Any additional information   **Year 4**   * Progress will continue to be monitored through a minimum of 10 supervisory meetings during the year * The submission of the thesis for examination * Any additional information |

|  |  |
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| External Review of a new or amended programme of study |  |

Part (1) and (2) should be completed by the proposing School before sending the form to the external reviewer.

<http://www.leeds.ac.uk/aqst/policyprocedures/index-of-forms.html>

### (1) The programme being reviewed

|  |  |
| --- | --- |
| School |  |
| Faculty |  |
| Programme(s)  List the full award title(s) including all variants and fallbacks |  |
| School contact  Please list the name and contact details responsible for the development of the proposal |  |

### (2) The external reviewer

External reviewers should normally:

* be currently employed in higher education at the rank of Professor, Reader or Senior Lecturer
* be from within the European Economic Area
* have significant teaching experience in higher education within the UK
* not currently be, or have been in the past five years, a student, member of staff, research collaborator or external examiner of the University of Leeds.

Any exceptions to these criteria should be agreed with the Faculty Pro Dean for Student Education in advance.

|  |  |
| --- | --- |
| **Name and title** |  |
| Institution |  |
| Role e.g. senior lecturer, professor etc. |  |
| E-Mail |  |

### (3) The review

Thank you for agreeing to act as external reviewer for this new/amended programme of study. All programmes of study at the University of Leeds are subject to approval of the Taught Student Education Committee of the relevant faculty. The committees work on the premise that the expertise on a subject rests in the proposing academic department and that any judgements it makes on the academic content of a proposed new programme must be limited. For this reason proposers are asked to seek a review from a peer in their subject area. Please comment on:

|  |
| --- |
| Distinctiveness Including the place of the programme within UK higher education and the relationship of the proposals to other subject provision in the same area. |
|  |
| Learning outcomes Including relationship to similar programmes offered elsewhere and the relevant QAA Subject Benchmark Statement(s). Is the relative demand, complexity, depth of study and learner autonomy involved appropriate? Are all relevant benchmark statements, Professional, Statutory and Regulatory Bodies (PSRB) requirements, etc, satisfied? |
|  |
| Curriculum design Including programme length, compulsory/optional modules, balances between disciplinary areas. Is there overall coherence within the programme (currency, academic development and opportunities for personal development)? The Leeds curriculum requires all students to develop an awareness and understanding of three key topics within the context of their discipline; Employability, Ethics and Responsibility and Global and Cultural Insight. Comment on how well this is evidenced. |
|  |
| Assessment arrangements Does the assessment regime enable learners to demonstrate achievement of the learning outcomes? Comment on the variety and progressive nature of the assessments and the opportunities for synoptic assessment. |
|  |
| Employability Including the likely destinations and recruitment prospects of graduates. Comment on the development of relevant vocational and/or transferable skills. |
|  |
| Research-based Learning Comment on the extent to which the programme evidences research-based learning for the individual student, progressing from research-led teaching through the development of research skills and culminating in an autonomous piece of research work. |
|  |

### (4) Submission

Please submit your review electronically to the programme proposer listed in section (1).

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| --- | --- |
| Completed by (type name): | Date of completion: |
|  |  |

### (5) Payment

External reviewers are paid a fee of £200 on submission of their report. Payments are subject to UK national insurance and income tax. The payment is made

***FORM B***

|  |  |
| --- | --- |
| **New Postgraduate Taught Programme Proposal** | Right click this image and 'Save' to your PC |

This form is to be used for *drafting* new programmes only. The final version must be entered directly into the programme catalogue and the appropriate print out used.

**Section A: General Information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Programme Title** |  | | | |
| **Awards**  *(please complete boxes as appropriate)* | | **Award Available**  *state title or YES/NO* | **Direct Recruitment?**  *YES/NO* | **Part-time Mode Available?**  *YES/NO* |
| **Degree** *e.g MA/MSc* | |  |  |  |
| **Postgraduate Certificate** | |  |  |  |
| **Postgraduate Diploma** | |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Programme**  **Manager** |  | Phone:  Email: |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Proposed date of institution** |  |  | **Expected recruitment: students per year** |  |  | **Can this programme be taken by distance learners?** *YES/NO* |  |

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| **Entry Requirements** |  |
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| --- | --- | --- | --- | --- | --- | --- |
| Have the proposals for the degree programme been externally reviewed? *YES / NO* |  |  | **Name of Reviewer:** |  | | |
|  | **Report Attached**: *YES / NO* |  | **Date expected**: |  |
| **Professional or Statutory Bodies** | | | | | | |
| If you are planning on seeking Professional Body accreditation for this programme, or if any part of the programme is subject to Statutory Body requirements please provide full details. | | | | | | |

**Consultation**

**Please indicate**:

|  |  |
| --- | --- |
| (a) School Learning and Teaching Committee  responsible for the proposal | (a) |
| (b) What other schools or departments have been  consulted on the proposal | (b) |
| (c) Details of external institutions (if any)  contributing to the programme. | (c) |

*Please provide evidence of internal consultation and copy of draft memorandum of agreement for external collaborations (on the form or attached as appropriate)*

**Section B: Programme Management**

**Please indicate**:

|  |  |
| --- | --- |
| (a) The School / Department / Unit responsible for  the parenting of students and programme | (a) |
| (b) The Examination Board through which the programme will be considered | (b) |
| 1. How the external examining requirements for the programme will be met (existing examiner/ new examinership - please provide the name and   institution) | (c) |

**Signed: ………………………………… (Head of School) Date: ………………………**

**Signed: …………………………………. (Faculty Dean) Date: ………………………..Section C**

**Market and Financial Viability**

|  |
| --- |
| **Market positioning and potential demand:** |

|  |
| --- |
| **Implications for existing portfolio:** |

|  |
| --- |
| **Financial viability of programmes, including impact on portfolio:** |

|  |
| --- |
| **Risks identified from market and financial analysis:** |

**Section E: General Statement**

**Please attach a general statement relating to the introduction of the programme of study which should address the following issues as appropriate:**

1. the place of the proposal within the University's and department's overall teaching portfolio and whether it represents consolidation, strengthening or new directions.
2. the department's overall view of the proposal
3. the relationship of the programme content to its stated learning outcomes
4. the range of teaching methods to be used, drawing attention to any innovative practices
5. assessment procedures, their relationship to faculty norms and any innovative practice.
6. the degree of conformity to faculty norms in respect of elective elements, structure of joint honours programmes etc.
7. arrangements for supervision of projects, fieldwork
8. departmental programme management structure and arrangements for review

**Section F: Programme Specification**

**Programme Aims:**

**At the end of the programme students should:**

**Distinctiveness of the programme:**

|  |
| --- |
| *This should place the programme in context and can legitimately be aspirational as well as factual. Give details of any distance learning elements included in the programme; accreditation by PSB; periods of study abroad or industrial placements; work based learning; clinical placements; fieldwork etc. and any other information which makes the programme distinctive.*  **The programme will***:* |

**Programme Information by Year/Intermediate Award**

**Please supply a page as follows for *each* intermediate/final award of the programme. The award specification may be adapted as appropriate to meet the specific requirements of the programme.**

**Please adapt this format if more appropriate, e.g., you may wish to include an overall list of modules from which choices can be made. If the programme is also to be offered in part-time mode you should include any necessary additional information, e.g., to cover the sequence in which modules should be taken.**

|  |
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| **Intermediate PGT/ Postgraduate Certificate** |

**Learning Outcomes**

*The learning outcomes should be enhanced/amended where applicable to include specific subject knowledge and subject-specific skills*

**On completion of the programme students should have shown evidence of being able:**

* to demonstrate in-depth specialist knowledge of techniques relevant to the discipline or to demonstrate an advanced understanding of concepts, information and techniques informed by knowledge across, or in aspects at, the forefront of the discipline;
* to exhibit competence in the exercise of generic and subject-specific intellectual abilities;
* to demonstrate an advanced understanding of techniques applicable to their own research, advanced scholarship or area of specific interest within the broader discipline;
* to take a proactive and self-reflective role in working and to develop professional relationships with others;
* proactively to formulate ideas and hypotheses and to evaluate these;
* to evaluate current issues and research in the discipline.

**Transferable (Key) Skills**

*You may find it helpful to provide a skills map.*

**Masters (Taught), Postgraduate Diploma & Postgraduate Certificate students will have had the opportunity to acquire the following abilities as defined in the modules specified for the programme:**

* the skills necessary to undertake a higher research degree and/or for employment in a higher capacity in industry or area of professional practice;
* evaluating their own achievement and that of others;
* self direction and effective decision making in complex and unpredictable situations;
* independent learning and the ability to work in a way which ensures continuing professional development;
* critically to engage in the development of professional/disciplinary boundaries and norms.

**Assessment**

*You may find it more helpful to provide an assessment grid based on the core and optional modules*

**Achievement** for the **Postgraduate Diploma and Postgraduate Certificate** will be assessed by a variety of methods in accordance with the learning outcomes of the programme and will involve the achievement of the students in:

* demonstrating the ability to apply breadth and/or depth of knowledge to a complex specialist area;
* drawing on a range of perspectives on an area of study;
* evaluating received opinion;
* make sound judgements whilst understanding the limitations on judgements made in the absence of complete data.

**Learning context**

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| **For Masters** *(Taught)***, Postgraduate Diploma and Postgraduate Certificate students the learning context** will include the analysis of, and decision making in, complex and unpredictable situations. The structure of the programme will provide breadth and/or depth of study and opportunities for drawing upon appropriate resources and techniques. Opportunities will be provided for students to develop:   * interests and informed opinions * their involvement in the design and management of their learning activities * their communication of their conclusions.;   Students will be expected to progress to fully autonomous study and work. |

**PLEASE NOTE: The Learning Outcomes provided here are generic. Please amend the Learning outcomes in order that they provide the student with an understanding as to what is to be covered at each stage of the programme. The same amendment process will be repeated for the learning outcomes for each stage of the programme (Certificate / Diploma / Master).**

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| **Postgraduate Certificate** |

**Candidates will be required to study the following *compulsory* modules:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Code** | **Title** | **Credits** | **New Module (Yes / No)** | **Pre-requisite for:** | **Co-requisite for:** | Pass required for progression  **/ award (Yes/No)** | **Module sequence**  **(P/T mode only)** |
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| Candidates will be required to study |  | credits from the following *optional*  modules: |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Code | Title | Credits | New Module (Yes / No) | Pre-requisite for: | Co-requisite for: | Pass required for progression  / award (Yes/No) | Module sequence  (P/T mode only) |
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| **Intermediate PGT/ Postgraduate Diploma** |

**Learning Outcomes**

*The learning outcomes should be enhanced/amended where applicable to include specific subject knowledge and subject-specific skills*

**On completion of the programme students should have shown evidence of being able:**

* to demonstrate in-depth, extended or specialist knowledge of techniques relevant to the discipline or to demonstrate an advanced understanding of concepts, information and techniques informed by knowledge at the forefront of the discipline;
* to exhibit competence in the exercise of advanced generic and subject-specific intellectual abilities;
* to demonstrate an advanced understanding of techniques applicable to their own research or advanced scholarship;
* to take a proactive and self-reflective role in working and to develop professional relationships with others;
* proactively to formulate ideas and hypotheses and to evaluate these;
* to evaluate critically current issues and research in the discipline.

**Transferable (Key) Skills**

*You may find it helpful to provide a skills map.*

**Masters (Taught), Postgraduate Diploma & Postgraduate Certificate students will have had the opportunity to acquire the following abilities as defined in the modules specified for the programme:**

* the skills necessary to undertake a higher research degree and/or for employment in a higher capacity in industry or area of professional practice;
* evaluating their own achievement and that of others;
* self direction and effective decision making in complex and unpredictable situations;
* independent learning and the ability to work in a way which ensures continuing professional development;
* critically to engage in the development of professional/disciplinary boundaries and norms.

**Assessment**

*You may find it more helpful to provide an assessment grid based on the core and optional modules*

**Achievement** for the **Postgraduate Diploma and Postgraduate Certificate** will be assessed by a variety of methods in accordance with the learning outcomes of the programme and will involve the achievement of the students in:

* demonstrating the ability to apply breadth and/or depth of knowledge to a complex specialist area;
* drawing on a range of perspectives on an area of study;
* evaluating received opinion;
* make sound judgements whilst understanding the limitations on judgements made in the absence of complete data.

**Learning context**

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| **For Masters** *(Taught)***, Postgraduate Diploma and Postgraduate Certificate students the learning context** will include the analysis of, and decision making in, complex and unpredictable situations. The structure of the programme will provide breadth and/or depth of study and opportunities for drawing upon appropriate resources and techniques. Opportunities will be provided for students to develop:   * interests and informed opinions * their involvement in the design and management of their learning activities * their communication of their conclusions.;   Students will be expected to progress to fully autonomous study and work. |

|  |
| --- |
| **Postgraduate Diploma** |

**Candidates will be required to study the following *compulsory* modules:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Code** | **Title** | **Credits** | **New Module (Yes / No)** | **Pre-requisite for:** | **Co-requisite for:** | Pass required for progression  **/ award (Yes/No)** | **Module sequence**  **(P/T mode only)** |
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| **Candidates will be required to study** |  | **credits from the following *optional*  modules:** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Code** | **Title** | **Credits** | **New Module (Yes / No)** | **Pre-requisite for:** | **Co-requisite for:** | **Pass required for progression**  **/ award (Yes/No)** | **Module sequence**  **(P/T mode only)** |
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| **Master's Degree** (Taught Programme) |

**Learning Outcomes**

*The learning outcomes should be enhanced/amended where applicable to include specific subject knowledge and subject-specific skills*

**On completion of the programme students should have shown evidence of being able:**

* to demonstrate in-depth, specialist knowledge and mastery of techniques relevant to the discipline and/or to demonstrate a sophisticated understanding of concepts, information and techniques at the forefront of the discipline;
* to exhibit mastery in the exercise of generic and subject-specific intellectual abilities;
* to demonstrate a comprehensive understanding of techniques applicable to their own research or advanced scholarship;
* to take a proactive and self-reflective role in working and to develop professional relationships with others;
* proactively to formulate ideas and hypotheses and to develop, implement and execute plans by which to evaluate these;
* critically and creatively to evaluate current issues, research and advanced scholarship in the discipline.

**Transferable (Key) Skills**

*You may find it helpful to provide a skills map.*

**Masters (Taught), Postgraduate Diploma & Postgraduate Certificate students will have had the opportunity to acquire the following abilities as defined in the modules specified for the programme:**

* the skills necessary to undertake a higher research degree and/or for employment in a higher capacity in industry or area of professional practice;
* evaluating their own achievement and that of others;
* self direction and effective decision making in complex and unpredictable situations;
* independent learning and the ability to work in a way which ensures continuing professional development;
* critically to engage in the development of professional/disciplinary boundaries and norms.

**Assessment**

*You may find it more helpful to provide an assessment grid based on the core and optional modules*

**Achievement** for **the degree of Master (taught programme)** will be assessed by a variety of methods in accordance with the learning outcomes of the modules specified for the year/programme and will involve the achievement of the students in:

* evidencing an ability to conduct independent in-depth enquiry within the discipline;
* demonstrating the ability to apply breadth and/or depth of knowledge to a complex specialist area;
* drawing on a range of perspectives on an area of study;
* evaluating and criticising received opinion;
* make reasoned judgements whilst understanding the limitations on judgements made in the absence of complete data.

**Learning context**

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| **For Masters** *(Taught)***, Postgraduate Diploma and Postgraduate Certificate students the learning context** will include the analysis of, and decision making in, complex and unpredictable situations. The structure of the programme will provide breadth and/or depth of study and opportunities for drawing upon appropriate resources and techniques. Opportunities will be provided for students to develop:   * interests and informed opinions * their involvement in the design and management of their learning activities * their communication of their conclusions.;   Students will be expected to progress to fully autonomous study and work. |

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| **Master's Degree** *(Taught Programme)* |

**Candidates will be required to study the following *compulsory* modules:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Code** | **Title** | **Credits** | **New Module (Yes / No)** | **Pre-requisite for:** | **Co-requisite for:** | Pass required for progression  **/ award (Yes/No)** | **Module sequence**  **(P/T mode only)** |
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| **Candidates will be required to study** |  | **credits from the following *optional*  modules:** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Code** | **Title** | **Credits** | **New Module (Yes / No)** | **Pre-requisite for:** | **Co-requisite for:** | **Pass required for progression**  **/ award (Yes/No)** | **Module sequence**  **(P/T mode only)** |
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**Please specify for Years 1, 2, 3 and 4 any additional modules (research and training components) that are required (if any)**

## YEAR 1

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| --- | --- | --- | --- |
| **Type of Activity** | **Number of Credits** | **Name of Module** | **Compulsory/Optional** |
| Continuation of research and training components | | | |
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## YEAR 2

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| **Type of Activity** | **Number of Credits** | **Name of Module** | **Compulsory/Optional** |
| Continuation of research and training components | | | |
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## YEAR 3

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| --- | --- | --- | --- |
| **Type of Activity** | **Number of Credits** | **Name of Module** | **Compulsory/Optional** |
| Continuation of research and training components | | | |
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## YEAR 4

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| **Type of Activity** | **Number of Credits** | **Name of Module** | **Compulsory/Optional** |
| Continuation of research and training components | | | |
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**Committee Meetings for 2013-2014**

**Faculty Taught Student Education Committees (AQST)**

|  |  |  |
| --- | --- | --- |
| **Arts FTSEC**  21st October 2013  9th December 2013  10th March 2014  19th May 2014 | **M&H FTSEC**  24th October 2013  12th December 2013  13th March 2014  22nd May 2014 | **LUBS FTSEC**  22nd October 2013  10th December 2013  11th March 2014  20th May 2014 |
| **MaPS FTSEC**  24th October 2013  12th December 2013  13th March 2014  22nd May 2014 | **PVAC FTSEC**  22nd October 2013  10th December 2013  11th March 2014  20th May 2014 | **Engineering FTSEC**  24th October 2013  12th December 2013  13th March 2014  22nd May 2014 |
| **ESSL FTSEC**  22nd October 2013  10th December 2013  11th March 2014  20th May 2014 | **BioSc FTSEC**  25th October 2013  13th December 2013  14th March 2014  23rd May 2014 | **Environment FTSEC**  24th October 2013  12th December 2013  13th March 2014  22nd May 2014 |

**TSEB**

|  |
| --- |
| 2nd October 2013  27th November 2013  5th February 2014  26th March 2014  18th June 2014 |

***Web link to AQST web page***

<http://www.leeds.ac.uk/qat/documents/papers-FTSEC/2012-13/FTSEC-12-34_TSEB-FTSEC-Dates-2013-2014.pdf>

**Programmes of Study and Audit Group and Graduate Board (RSA)**

|  |  |
| --- | --- |
| **PSAG**  18 November 2013  20 January 2014  24 March 2014  19 May 2014 | **Graduate Board**  21 October 2013  16 December 2013  10 February 2014  14 April 2014 |

***Web link to RSA web page***

<http://www.leeds.ac.uk/rsa/graduate_board/graduate_board.html>



Version 4. September 2013

RSA