

YEAR 1

YEAR 2

MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
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UCAS Fairs

UCAS goes live

UG results A-level results

Course Finder goes live (UG)

Course Finder goes live (TP)

Course Finder goes live (UG)

Course Finder goes live (TP)

UG programme approval

TP programme approval (& UG programmes not recruiting through UCAS)

Programme structure logged on systems

New module(s) developed

New module approval

Academic management arrangements finalised

Operational details agreed and finalised

Quality Check

Full programme details logged on systems

Programme delivery commences

Programme 'framework' finalised:

- Dean endorsement on basis of finance and marketing case
- External review
- Award and title of programme
- Level and credit weighting of compulsory and optional modules
- Indicative programme learning outcomes
- Status of PSRB recognition
- Fee (or indicative fee)

Quality checks:

- Full programme content confirmed
- Appropriateness of learning outcomes at all exit awards
- Appropriateness of assessment strategy
- Leeds Curriculum Principles
- Adherence to FHEQ
- Confirmation of management and operational arrangements
- Confirmation of arrangements for 'complex' programmes (e.g. study abroad, placements, collaborative provision)