## Programme Review

Guidance for completion of Programme Review

* The Programme Leader is responsible for completing this review following consideration of the relevant module review forms, discussion with the Programme Team at the annual Programme Review Meeting and the relevant student staff partnership forums. This review consists of 8 sections: 1) Programme Details; 2) Assessment Outcomes; 3) Student Feedback; 4) External Considerations; 5) Programme (Team / Leader) Reflection; 6) Programme Identified Actions; 7) Professional, Statutory and Professional Body compliance; 8) Programme Variants.
* Programme Leaders are asked to review and reaffirm, or propose changes to programme level learning outcomes taking into account the incremental impact of any programme and module amendments.
* For programmes taught in collaboration or that are subject to articulation arrangements, there is an additional annex which needs to be completed by the link tutor: <http://ses.leeds.ac.uk/download/123/programme_review_collaborative_annex>;
* The completed review should be discussed and approved by the **School Taught Student Education Committee.** Approved Programme Reviews should be uploaded to the School Education Review Teams channel.

1. **Programme Details**

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| Session: |  |
| School of: |  |
| Faculty of: |  |
| Programme(s) being reviewed: *(list full award titles and variants)* | CertHE/DipHE/BA (Ord and Hons)  PGCert/PGDip/MA/MSc |
| Programme Leader: |  |
| Programme Team Members: |  |

1. **Assessment Outcomes**

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| With reference to the degree classification profile, reflect on the standards achieved by students.Reflect and comment on the breadth of assessment methods utilised across the programme, ensuring the assessment maps produced in relation to the Leeds Expectations for Assessment and Feedback (LEAF) are updated where necessary. **If changes to the assessment methods are being considered, provide details and specify how this is aligned to the LEAF**(N*ote that all changes to assessment methods require approval at the School Taught Student Education Committee).*  **Confirm that the programme level learning objectives are still relevant to the programme of study and the assessments are appropriate.**  Yes/No  **If the programme level learning objectives are no longer relevant, provide details on proposed changes.** |

1. **Student Feedback**

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| **The university is committed to reflecting on the views and experiences of our students through a number of formal and informal methods. Using data available, reflect on the student experience for the programme of study.**  Programme Survey:  National Student Survey (UG programmes only):      **Provide details of the additional mechanisms for capturing student feedback throughout the delivery of the programme and comment on how the students and staff are engaged in partnership (i.e. in-module feedback; student staff partnership forums; student representatives). Summarise the key themes arising.**  **Provide details on the student experience in regard to the use of Leeds for Life and/or academic personal tutoring across your programme.** |

1. **External Considerations**

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| **Provide relevant information from external partners on the performance of the programme, focusing on areas of good practice and those in need of enhancement.**  External examiner comments and/or recommendations:    PSRBs comments and/or recommendations:  Industrial Advisory Board / Employer contributions: |

1. **Programme (Team / Leader) Reflection**

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| Summarise the discussion and outcomes from the Annual Programme Review meeting, including specific issues and areas of good practice arising from consideration of module reviews. Comments on the longer term sustainability and other delivery modes (i.e., online) can also be documented here where necessary.  Date and setting of Annual Programme Review meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Where relevant provide examples of how the programme of study is delivering the University’s core learning and teaching principles.**    **Leeds Curriculum** (i.e., Broadening, RBL, Programme threads (employability, global and cultural insight, ethics & responsibility) and Discovery)  **Example(s):**  **Inclusive Learning and Teaching**  **Example(s):**    **Decolonising the Curriculum**  **Example(s):**    **Blended Learning and Digital Literacy**  **Example(s):**      **Programme leader’s highlights** – detail activities and approaches that support the delivery of the programme, focusing on areas of good practice. *This section should be used to highlight areas of good practice that could be used to support various internal showcasing (i.e., Open Days) or external accreditation requirements (i.e., TEF submission and PSRBs)* |

1. **Programme Identified Actions**

In light of the following Programme Review, and having considered the relevant module review forms, held discussions with the Programme Team’s Members at the annual Programme Review Meeting and received feedback from relevant student staff partnership forums, provide any specific actions including the timeframe and the members of staff responsible for their delivery.

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| **Identified Action(s) to be taken forward** | **Responsibility** | **Timeframe** |
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1. **Professional, Statutory and Professional Body compliance**

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| **If the programme is required to comply with PSRB regulations, please use this area to document the proceedings and update the identified actions accordingly.** |
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1. **Programme variants**

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| Use this area to comment on the **industrial variant** of the programme (if applicable) |
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| Use this area to comment on the **study abroad** variant of the programme (if applicable) |
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If this programme is subject to one or more articulation arrangements or is taught in collaboration, the link tutor(s) should complete the annex which can be found via the link below: <http://ses.leeds.ac.uk/download/123/programme_review_collaborative_annex>